

ทะเบียนเลขที่ / Registration No. 0107537000955

#### -Translation-

March 28, 2022

Subject: Invitation to the 2022 Annual General Meeting of Shareholders via Electronic Media

(E-AGM)

To : The shareholders of GMM Grammy Public Company Limited

#### **Enclosures**

 Objectives and rationale of the Board of Directors' opinions to facilitate shareholders' considerations

- Copy of the Minutes of the 2021 Annual General Meeting of Shareholders convened on April 30, 2021
- Financial Summary from the Annual Registration Statement / the 2021 Annual Report (Form 56-1 One Report)
- 4. Profiles of the nominated candidates to replace directors who retired by rotation and the qualification of the Company's independent director (4.1 4.4)
- 5. Details of the independent directors proposed as proxy holders (in the event that an independent director is appointed as a proxy holder)
- 6. The Company's Articles of Association concerning the Shareholders' Meeting
- Documents and evidence that attendees have to identity proofing before joining the meeting through Electronic Media (E-AGM) and procedure for proxy granting, registration and voting.
- 8. Procedures chart for Identity proofing and attend the 2022 AGM through Electronic Media (E-AGM)
- Form for Submitting Question in Advance for the 2022 AGM via Electronic Media (E-AGM)
- QR Code Downloading Procedures for Documents of the shareholders' meeting and the Annual Registration Statement /the 2021 Annual Report (Form 56-1 One Report)
- 11. Three types of Proxy Forms (Form A, B, and C), according to the announcement of Department of Business Development Re: Form of Proxy (No. 5) B.E. 2550 and as amended and P.O. Box Envelope in case of returning the form by post (It is recommended to use type B).
- 12. Registration Form for attending the 2022 Annual General Meeting of Shareholders through Electronic Media (E-AGM)
- Form of the Meeting notification with QR code for downloading meeting documents

According to the COVID-19 outbreak situation across many areas in Thailand at present, the government has asked for cooperation from the private sector to be cautious about organizing activities that involve large in-person gatherings as well as to consider arranging online meetings to reduce the spread of COVID-19. The Company has been closely monitoring the situation with the deepest concern for the safety of the meeting attendees and its staff and is set to strictly adhere to the government's measures to prevent and reduce the spread of COVID-19 as mentioned.



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Therefore, The Board of Directors ("the Board") of GMM Grammy Public Company Limited ("the Company") has resolved to invite all shareholders to attend the 2022 Annual General Meeting of Shareholders ("the Meeting") which will be convened on Friday, April 29, 2022, at 2.00 p.m., via electronic media (E-Meeting / E-AGM) only s with the Emergency Decree on Electronic Meeting B.E. 2563 (2020) and other related laws and regulations, to consider the following agenda items:

## Agenda 1 To certify the Minutes of the 2021 Annual General Meeting of Shareholders convened on April 30, 2021.

The Board's opinion: The Board was deemed appropriate to present the minutes of the 2021 Annual

General Meeting of Shareholders convened on April 30, 2021, to the Meeting to

certify the minutes.

### Agenda 2 To acknowledge the declaration of the 2021 operational results and the Company's Annual

Report

**The Board's opinion:** The Board was deemed appropriate to report the Company's operational results

and submit the 2021 Annual Report to the Meeting for acknowledgment.

## Agenda 3 To approve the Statements of Financial Position and the Comprehensive Income Statements for the fiscal year ending December 31, 2021.

The Board's opinion: The Board proposed to the Meeting to approve the Company's Statement of

Financial Position and the Comprehensive Income Statement for the fiscal year ended December 31, 2021, which were reviewed by the Board and the Audit Committee, and were duly audited and certified by the certified public accountant.

#### Agenda 4 To approve the appropriation of the 2021 net profit as statutory reserve fund.

The Board's opinion: The Board proposed to the Meeting to approve the appropriation of net profit as

statutory reserve fund at the rate of 5 percent of the net profit the year 2021 ending December 31, 2021 of separate financial statements, totaling Baht 2,165,384, because according to the separate financial statements as of December 31, 2021, the company had a total net profit of Baht 43,307,685. In order to comply Section 116 of Public Company Limited Act, and Clause 38 of

the Company's Articles of Association

#### Agenda 5 To approve the omission of dividend payment from the 2021 operational results.

The Board's opinion: The Board proposed to the Meeting to approve the omission of dividend payment

from the 2021 operational results The company had a net profit of Baht 43 million and retained earnings of Baht 81 million, respectively, in the separate financial statements, in order. This is to allow the company having working capital in the

company's business.

# Agenda 6 To approve the appointment of directors in place of those who are due to retire by rotation for the year 2022.

The Board's opinion: The Board (except those 3 retired directors who have conflicts of interest in this

agenda) has been carefully scrutinized, cautious to the appropriateness. This is to ensure that the persons nominated for this time are qualified for the Company's business operation. According to the opinion of the Nomination and Remuneration Committee, therefore resolved to proposed to the Meeting to



ทะเบียนเลขที่ / Registration No. 0107537000955

endorse the appointment of directors who are due to retire by rotation namely (1) Dr. Naris Chaiyasoot, (2) Mr. Chanitr Charnchainarong, (3) Mr. Fahmai Damrongchaitham as the Company's directors for another term. (Profiles of those 3 candidates and the qualification of the Company's independent director are described in Enclosure 4.1 - 4.4).

#### Agenda 7 To approve the remunerations of the Board of Directors and subcommittees for the year 2022.

The Board's opinion:

The Board proposed that the Meeting to approve the Board of Director and Audit Committee's remuneration for the year 2022 at the amount of Baht 6,650,000, which is the same amounts as the previous year, according to the rules and details set forth. No remuneration shall be paid to other sub-committees.

# Agenda 8 To approve the appointment of the auditors and the determination of the audit fee for the year 2022.

The Board's opinion:

The Board proposed that the Meeting appoint EY Office Limited as the Company's auditor for the fiscal year ended December 31, 2022, and that any one of the individuals below be responsible for reviewing or audit and provide an opinion on the financial statements of the Company, namely (1) Mr. Khitsada Lerdwana CPA No.4958 or (2) Mrs. Poonnard Paocharoen CPA No.5238. In addition, the Meeting is proposed to approve the audit fee of the Company for the year 2022 at the amount of not exceeding Baht 3,053,600, which is the same amount as the previous year.

#### Agenda 9 Other matters. (if any)

The Board's opinion:

The Board deemed it appropriate to include this agenda so as to comply with the section 105 of the Public Limited Companies Act B.E.2535 (as amended) specifying that shareholders holding shares amounting not less than one-third of the total number of paid-up shares are qualified to ask the Meeting to consider any matter other than those set out in the invitation letter. Additionally, this agenda is also set for shareholders who wish to ask any further questions or provide any other opinions (if any). However, according to the Principles of Corporate Governance of Listed Company issued by Thai Institute of Directors (IOD) and AGM Checklist of Thai Investors Association, it is not recommended to add any other agendas that are not specified in the invitation letter to the Meeting to approve or vote.

In this regard, the Company specifies the names of shareholders for the rights to attend and vote at the 2022 AGM shall be recorded on March 18, 2022 (Record Date). The company would like to invite the shareholders to attend the meeting. via electronic media at the aforementioned date and time at the same time, which the Company will open for registration in the E-AGM system to attend the 2022 Annual General Meeting of Shareholders via electronic media (E-AGM) from 1.00 p.m. on Friday, April 29, 2022 onwards.

The Company recommends Shareholders and/or Proxy holder to study the conditions and methods of registration procedure, including submitting the request form to attend the Annual General Meeting of Shareholders for the year 2022 via electronic media (E-AGM) (according to Enclosure 12) and submit all relevant documents that require to identity proofing for receiving individual link to attend the E-AGM and the system access manual, together with study vote casting procedure as detailed in enclosure 7. and enclosure 8.



ทะเบียนเลขที่ / Registration No. 0107537000955

If any shareholder wishes to grant a proxy to another person instead of attending the Meeting in person to vote on shareholders' behalf. Please fill in the details and sign the Proxy Form A or Form B either. (Enclosure 11) to be complete, foreign shareholders which appoints a custodian in Thailand to be a stock depository and keeper, please use one of the Proxy Form A or Form B or Form C (Custodian). (Enclosure 11) with a 20 baht stamp duty attached. In the event that shareholders are unable to attend the meeting, able to grant a proxy to the Company's independent directors (Enclosure 5) instead of attending the Meeting in person to vote on shareholders' behalf according to the proxy form by sending a proxy that shows the desire to vote (Recommend to use the Proxy Form B (Enclosure 11). To do so, please complete the Proxy From B and give all vote instructions, and submit it along with accompanying documents for proxy appointment in the envelope enclosed with the 2022 Notice AGM (No stamp needed) to the Company by April 25, 2022. (Please study the details of documents and evidence that attendees have to identity proofing before joining the 2022 E-AGM through Electronic Media (E-AGM) and procedure for proxy granting, registration and voting (Enclosure 7).

For shareholders to receive the greatest benefit at the Meeting and fully protect the rights as a shareholder, should you have any queries that you would like the Company to clarify on any agenda, you can send the questions prior to the Meeting, please sending Form for Submitting Question in Advance for the 2022 AGM (Enclosure 9) via Electronic Media (E-AGM) to the company secretary via email: cs@gmmgrammy.com or by placing the completed form in the envelope enclosed with the Notice (No stamp needed) to the Company Secretary, GMM Grammy Public Company Limited, 41st Floor, GMM Grammy Place, Sukhumvit 21 Road (Asoke), Khlongtoeinuea, Wattana, Bangkok 10110 within April 25, 2022, or any shareholder who wishes to obtain a hard copy of the Annual Registration Statement /the 2021 Annual Report (Form 56-1 One Report), please contact Office of Corporate Secretary.

To provide the shareholders' convenience in accessing the above information, the entire set of documents related to the Invitation of the 2022 Annual General Meeting of Shareholders, together with the proxy forms and all related documents, including downloading documents on the Company's website (<a href="www.gmmgrammy.com">www.gmmgrammy.com</a>), both in Thai and English, March 28, 2022, onwards. The 2021 annual registration statement / Annual Report (Form 56-1 One Report) shall be publicized on the Company's website prior to the meeting date, not less than 21 days.

Yours Faithfully,

(Mr. Paiboon Damrongchaitham)

P. Damvangohai

Chairman of the Board

By resolution of the Board

For information regarding the Shareholders' Meeting, please contact:

Office of Corporate Secretary Tel. (+662) 669 9291 / (+662) 669 9712 Email: cs@gmmgrammy.com